

## Covering Letter

The Editor,  
Indian Journal of Psychiatric Nursing

**Sub:** Submission of Manuscript for publication

Dear Sir,

We intend to publish an article entitled “” in your esteemed journal as an  Original Article/Brief Report.

On behalf of all the contributors I will act and guarantor and will correspond with the journal from this point onward.

Prior publication

Support

Conflicts of interest

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We would like to suggest following referees for the article.

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Yours' sincerely,

Signature

Corresponding contributor:

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Checklist

**Commented [WK1]:** Title of the manuscript

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**Commented [WK3]:** Give information about prior publication or presentation in a conference/seminar. If nil, state so

**Commented [WK4]:** Give information about support in financial or other manner. If nil, state so

**Commented [WK5]:** State perceived or otherwise conflicts of interest. If nil, state so

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We give the rights to the corresponding author to make necessary changes as per the request of the journal, do the rest of the correspondence on our behalf and he/she will act as the guarantor for the manuscript on our behalf.

All persons who have made substantial contributions to the work reported in the manuscript, but who are not contributors, are named in the Acknowledgment and have given me/us their written permission to be named. If I/we do not include an Acknowledgment that means I/we have not received substantial contributions from non-contributors and no contributor has been omitted.

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**Checklist** *(to be ticked marked, as applicable and one copy attached with the manuscript)*

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**Manuscript Title** \_\_\_\_\_**Covering letter**

- Signed by all contributors
- Previous publication / presentations mentioned
- Source of funding mentioned
- Conflicts of interest disclosed

**Authors**

- Middle name initials provided
- Author for correspondence, with e-mail address provided
- Number of contributors restricted as per the instructions
- Identity not revealed in paper except title page (e.g. name of the institute in material and methods, citing previous study as 'our study', names on figure labels, name of institute in photographs, etc.)

**Presentation and format**

- Double spacing
- Margins 2.5 cm from all four sides
- Title page contains all the desired information (vide supra)
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- Abstract page contains the full title of the manuscript
- Abstract provided (not more than 150 words for case reports and 250 words for original articles)
- Structured abstract provided for an original article
- Key words provided (three or more)
- Key messages provided
- Introduction of 75-100 words
- Headings in title case (not ALL CAPITALS, not underlined)
- References cited in superscript in the text without brackets
- References according to the journal's instructions.

**Language and grammar**

- Uniformly British English
- Abbreviations spelt out in full for the first time
- Numerals from 1 to 10 spelt out
- Numerals at the beginning of the sentence spelt out

**Tables and figures**

- No repetition of data in tables/graphs and in text
- Actual numbers from which graphs drawn, provided
- Figures necessary and of good quality (colour)
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- Labels pasted on back of the photographs (no names written)
- Figure legends provided (not more than 40 words)
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Type of article: Original / Brief

**Commented [WK10]:** Select as applicable

Title of the article:

Running title

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Concepts

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Experimental studies

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Statistical analysis

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## Abstract Page

Title of the article:

Abstract:

Context:

Aims:

Settings and Design:

Methods and Material:

Statistical analysis used:

Results:

Conclusions:

Key-words:

Key Messages:

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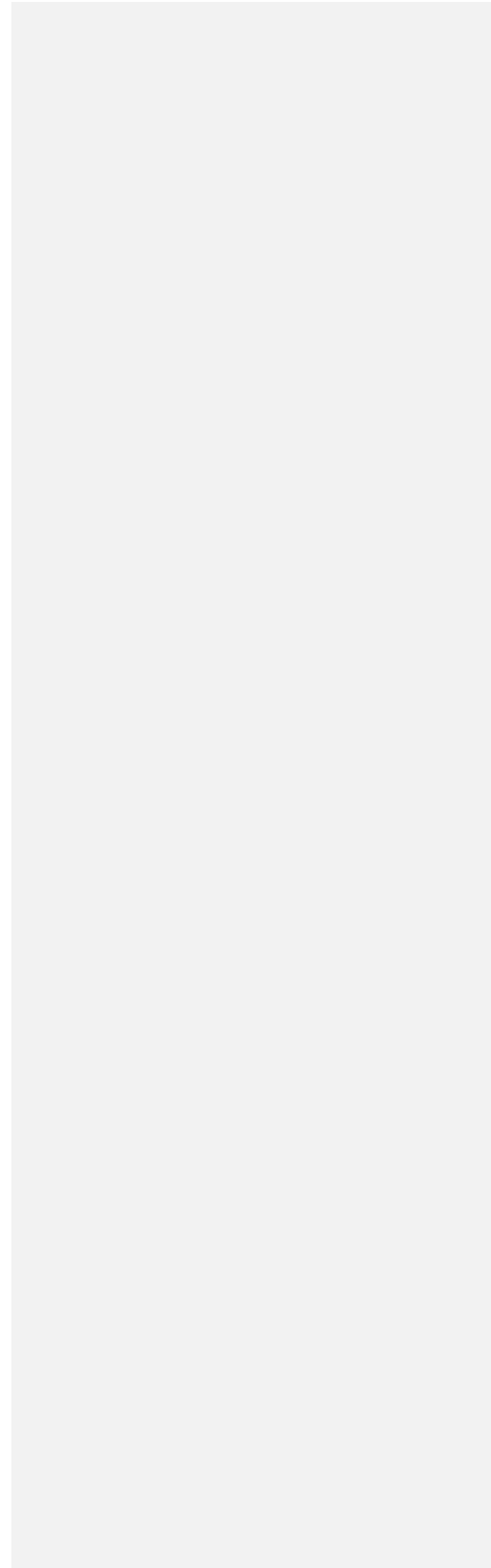
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Text

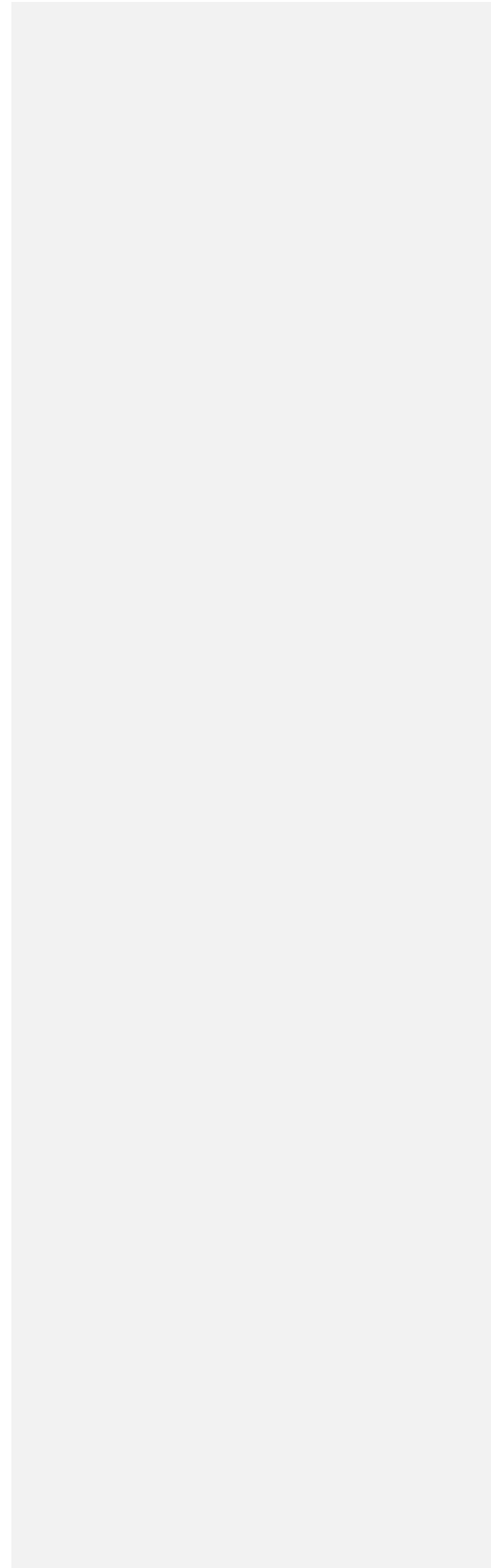
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Subjects and Methods:

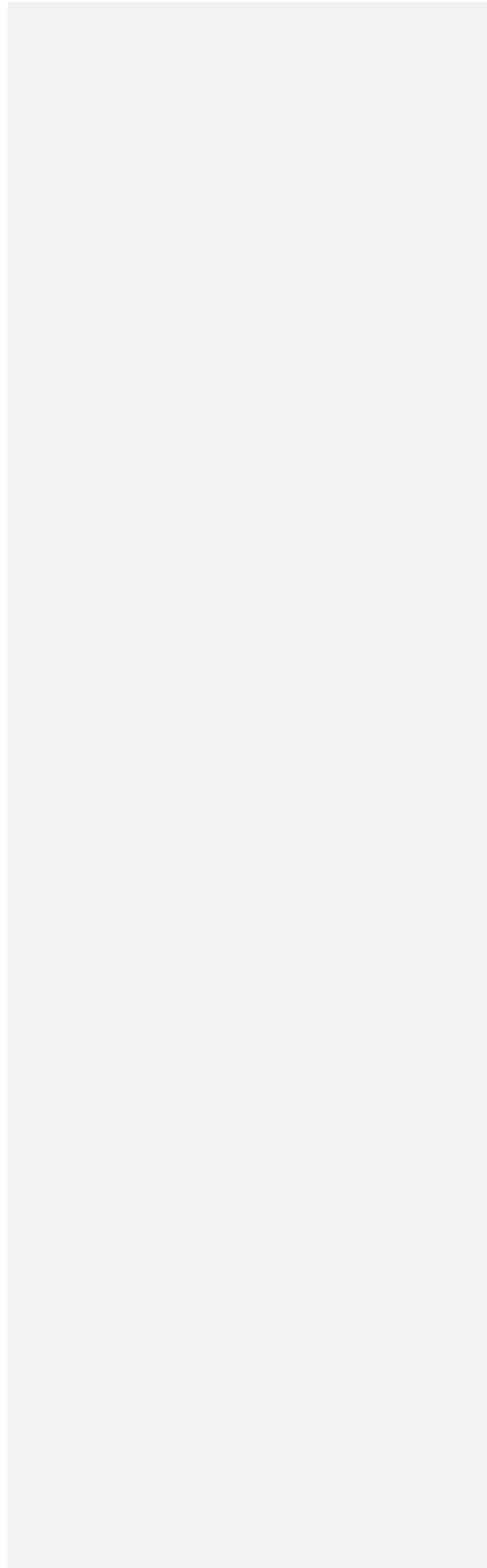




Results:



Discussion:



References:

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